

# SUMMER NO POINT / NO PAY DAYS



For seniority to guarantee No Point / No Pay Days, you must have the request turned in by 5/16 for full weeks and 5/30 for single days. Vacation days and NP / NP days will be treated equally.

**Employee Information**

Name \_\_\_\_\_

Department \_\_\_\_\_ Date \_\_\_\_\_

Seniority Date \_\_\_\_\_ Supervisor name \_\_\_\_\_

## June-08

S	M	T	W	T	F	S
22	23	24	25	26	27	28
29	30					

## July-08

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19

July 3rd and 4th are paid holidays

Employee Signature \_\_\_\_\_

Approved

Must Reschedule

Supervisors Signature \_\_\_\_\_

Remarks \_\_\_\_\_